

RENTAL PROPERTY DETAILS

Property 1

Name on Title Deed
 Percentage Held
 Address of Property
 Date Purchased
 Date First Rented

Property 2

Name on Title Deed
 Percentage Held
 Address of Property
 Date Purchased
 Date First Rented

*Please provide a copy of the settlement statement for new properties purchased during the year.
 Also, contact Halletts for any additional information that may be required (e.g. Quantity
 Surveyor's Report) in relation to the new properties.*

		Property 1	Property 2
Income			
Gross Rental Income	<input type="checkbox"/>	<hr/>	<hr/>
Other	<input type="checkbox"/>	<hr/>	<hr/>
Expenses			
Advertising	<input type="checkbox"/>	<hr/>	<hr/>
Agent's Fees and Commission	<input type="checkbox"/>	<hr/>	<hr/>
Bank Charges	<input type="checkbox"/>	<hr/>	<hr/>
Body Corporate Fees	<input type="checkbox"/>	<hr/>	<hr/>
Cleaning	<input type="checkbox"/>	<hr/>	<hr/>
Council Rates	<input type="checkbox"/>	<hr/>	<hr/>
Gardening	<input type="checkbox"/>	<hr/>	<hr/>
Insurance	<input type="checkbox"/>	<hr/>	<hr/>
Interest on Loans	<input type="checkbox"/>	<hr/>	<hr/>
Land Tax	<input type="checkbox"/>	<hr/>	<hr/>
Legal Fees	<input type="checkbox"/>	<hr/>	<hr/>
Pest Control	<input type="checkbox"/>	<hr/>	<hr/>
Repairs and Maintenance	<input type="checkbox"/>	<hr/>	<hr/>
Stationery, Phone and Postage	<input type="checkbox"/>	<hr/>	<hr/>
Stamp Duty (ACT properties only)	<input type="checkbox"/>	<hr/>	<hr/>
Travel Expenses	<input type="checkbox"/>	<hr/>	<hr/>
Water Rates	<input type="checkbox"/>	<hr/>	<hr/>
Other (incl. any additions to property)	<input type="checkbox"/>	<hr/>	<hr/>

Please attach a copy of the agent's summary, if applicable.